

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
FEBRUARY 12, 2025
MEETING MINUTES

The Hanover Township Board of Commissioners conducted a public meeting on February 12, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:19 P.M.

PRESENT: Chairman George Andrejko, Vice-Chairman Jeffrey Lewis, Commissioners: Albert Bagusky, George Bowers, Joe Howanitz, Ronald Krushnowski
ABSENT: Commissioner William Howatt

ANNOUNCEMENT: An Executive Session of the Board was held prior to this meeting to discuss personnel items.

Patrick Tarity Hanover Area Mini-Hawks regarding assistance with a Local Share Account Grant to assist with equipment and an updated storage area for the equipment.

SECRETARY'S REPORT

Motion by Lewis secc. Bowers that the Secretary's Report for the month of January 2025 be accepted and filed. The report indicated that an Executive Session of the Board was conducted on January 12, 2025, to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

MANAGER'S REPORT

Motion by Lewis secc. Bowers that the Manager's Report for the month of January 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

DEPARTMENT REPORTS

Motion by Lewis secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of January 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

MINUTES OF MEETING OF JANUARY 12, 2025

Motion by Lewis secc. Bowers that the minutes of the meeting of January 12, 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Hanover Township
Board of Commissioners
February 12, 2025
Minutes – Page #2

LIST OF BILLS

Motion by Lewis secc. Bowers that the list of bills for January 2025 be ratified and approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

COMMUNICATIONS

Motion by Lewis secc. Bowers that the communications for the month of January 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

TREASURER’S REPORT

Motion by Lewis secc. Bowers to approve the Treasurer’s Report for the month of December 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – RESIGNATION OF THE TREASURER

Motion by Lewis secc. Bowers to accept upon the request of Mildred Luba, her resignation as Hanover Township Treasurer effective February 12, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – APPOINTMENT OF TREASURER

Motion by Lewis secc. Krushnowski to appoint Tara Bowers as Hanover Township Treasurer effective February 12, 2025. On the motion the following voted yes: Bagusky, Howanitz, Krushnowski, Lewis, Andrejko. Abstain: Bowers MOTION CARRIED

HIRING – TEMPORARY LABORERS

Motion by Lewis secc. Bowers that Edwin Murphy, Nicholas Havey, Sean Burrige, Daniel Fuller, Dylan Mislivets & Kyle Shamanski be hired as temporary laborers in the Public Works Department effective February 12, 2025 to March 12, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis secc. Bowers that Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky and Ray Masher be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective February 12, 2025 to March 12, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Hanover Township
Board of Commissioners
February 12, 2025
Minutes – Page #3

APPOINTMENT OF 2025 FIRE DEPARTMENT OFFICERS

Motion by Lewis secc. Bowers to appoint the following 2025 Hanover Township Fire Department Officers:

Chief - Joe Temarantz
Deputy Chief - Mike Yodsnukis
Assistant Chief - Dan Harkenreader
Assistant Chief - Chris Halecki
Captain - Sean Reilly
Lieutenant - Vacant

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

ACCEPT LETTER OF RETIREMENT

Motion by Lewis secc. Bowers move to accept the Letter of Retirement from Police Chief David Lewis effective March 21, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

NOMINATION – APPLICANT FOR CHIEF OF POLICE

Motion by Lewis secc. Bowers to nominate Eric Richardson as the Governing Body’s choice for screening through the Civil Service Commission’s noncompetitive process. The Civil Service Commission is to report their findings to the Board of Commissioners no later than March 7, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

MEMORANDUM OF UNDERSTANDING

Motion by Lewis secc. Bowers to approve the Memorandum of Understanding between Hanover Township and the Police Benevolent Association for the Police Department Collective Bargaining Agreement with a term of January 2025 thru December 31, 2028.

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPOINTMENT - ZONING HEARING BOARD

Motion by Lewis secc. Bowers to appoint Thomas Landon to the Zoning Hearing Board for a term effective January 1, 2025 to December 31, 2029 at a rate set by the Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

14. APPOINTMENT - PLANNING COMMISSION

Motion by Lewis secc. Bowers to appoint David Bienias to the Planning Commission for a term effective January 1, 2025 to December 31, 2028 at a rate set by the Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Hanover Township
Board of Commissioners
February 12, 2025
Minutes – Page #4

APPOINTMENT - PLANNING COMMISSION

Motion by Lewis secc. Bowers to appoint Tom Nealon to the Planning Commission for a term effective January 1, 2025 to December 31, 2028 at a rate set by the Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$1,728.06. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis secc. Bowers to approve Invoice No. H24012 in the amount of \$2,427.23 and No. H25001 in the amount of \$4,714.05 to BHW Inspections LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – ED KRASAVAGE CONSTRUCTION INC.

Motion by Lewis secc. Bowers to approve the invoice from Ed Krasavage Construction Inc. in the amount of \$5,068.00 for storm pipe repair on East Newport Street and the Township Secretary is authorized to seek reimbursement from the Stormwater Municipal Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – ED KRASAVAGE CONSTRUCTION INC.

Motion by Lewis secc. Bowers to approve the invoice from Ed Krasavage Construction Inc. in the amount of \$3,774.00 for sewer pipe repair on East Newport Street and the Township Secretary is authorized to seek reimbursement from the Wyoming Valley Sanitary Authority. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – SAGER’S SERVICE CENTER

Motion by Lewis secc. Bowers to approve the invoices from Sager’s Service Center in the amount of \$6,269.32 for municipal vehicle inspections and repairs. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Hanover Township
Board of Commissioners
February 12, 2025
Minutes – Page #5

INVOICE – LOWER SOUTH VALLEY LAND BANK

Motion by Lewis secc. Bowers to approve the invoice from Lower South Valley Land Bank in the amount of \$6,250.00 for membership fees from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – BLASI PRINTING CORP.

Motion by Lewis secc. Bowers to approve the invoice from Blasi Printing Corp. in the amount of \$2,498.75 for Road Department safety clothing from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – VARALY ASSOCIATES LLC

Motion by Lewis secc. Bowers to approve the invoice from Varaly Associates LLC in the amount of \$1,725.00 for Zoning consulting from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

RESOLUTION NO. 006-2025 – AMENDED 2025 SALARY AND COMPENSATION

Motion by Lewis secc. Bowers to approve Resolution No. 0006-2025 the Amended 2025 Salary and Compensation Resolution as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

RESOLUTION NO. 007-2025 – ACT 537 PLAN MINOR REVISION

Motion by Lewis secc. Bowers to approve Resolution No. 0007-2025 for the Act 537 Plan minor revision related to the South Main Street Sewer Extension as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

PROPOSAL – KEY ENERGY CONSULTING

Motion by Lewis secc. Bower to approve the 12-month proposal from Key Energy Consulting for electric supply for the PPL and UGI accounts. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

MEMORANDUM OF UNDERSTANDING

Motion by Lewis secc. Bower to approve the Memorandum of Understanding between Hanover Township and the Luzerne County District Attorney for the grant award of a 2025 Chevrolet Tahoe for the Police Department. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – FIRE ESCROW RELEASE

Motion by Lewis secc. Bowers to authorize the Township Secretary to release the Fire Escrow Account, based on the Building Inspectors recommendation, for 537 Plymouth Street. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

AUTHORIZATION TO ACT ON IRS NOTICE

Motion by Lewis secc. Bowers to authorize the Township Solicitor and Township Manager to take any and all action necessary regarding IRS notice #972CG. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – RLE ENTERPRISES

Motion by Lewis secc. Bowers to approve the invoice from RLE Enterprises in the amount of \$6,000.00 for storm pipe repair on South Main Street and the Township Secretary is authorized to seek reimbursement from the Stormwater Municipal Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

ADVERTISE FOR MILLING

Motion by Lewis secc. Bowers to authorize the Township Secretary to advertise for milling of the streets for COG Paving. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

VACANCY SENIOR WORKING FOREMAN ROAD DEPARTMENT

Motion by Lewis secc. Bowers to hire Anthony Glazenski for the open position of Senior Working Foreman in the Road Department at a salary set forth in the AFSCME Collective Bargaining Agreement January 1, 2025 to December 31, 2027. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

ADJOURN

Motion by Lewis secc. Bowers to adjourn the meeting at 6:37 pm On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Jennifer Dukes
Township Secretary

